Follow the **brief** installation and connection instructions

## **Guests attend (briefly):**

## Requirements:

- Latest <u>Java</u> version installed, uninstall any older version
- Virtual room attendance information. Will be sent from the event arrangers
- Mozilla Firefox <u>52 ESR (or higher)</u> 32-bit release, Internet Explorer or Safari with activated Java plugin (the way of activation and execute permissions depends on browser options)

## Attend via invitation:

- 1. Follow the "Guest Attend URL"
- 2. Follow the appearing wizard:
  - i. Add your email at "Email Address" field
  - ii. Add the event password at "Event Password" field
  - iii. Choose "Attend in Browser"
  - iv. Use your particulars to fill in the fields "First Name", "Last Name", "Display Name"
  - v. Choose "Attend in Browser"

While Java is being executed look out for messages or icons to enable/give permissions to the plugin (the way depends on the browser)

Google Chrome and Microsoft Edge are not supported as long as they do not support Java.

## IF you have trouble with Java or the above way of attendance, you may also use the Saba Meeting App:

- i. Follow the steps above in order to attend
- ii. While Java is being loaded a link will appear at the bottom of the window, "Having problems? Install the Saba Meeting App to join the session." which you can follow
- iii. Do the installation and repeat the attendance procedure

For further instructions refer to "Guest Attend with Saba Meeting App (recommended)"